



## Terms of Delivery Expendable Items

### Contents of Terms of Delivery

|     |  |     |
|-----|--|-----|
| 1.1 | Notification.....                        | 1   |
| 1.2 | Delivery quality.....                    | 2   |
| 1.3 | Delivery .....                           | 2-3 |
| 1.4 | Pallet exchange.....                     | 3   |
| 1.5 | Liability.....                           | 3   |
| 1.6 | Legal requirements.....                  | 3   |
| 1.7 | Modifications to Terms of Delivery ..... | 3   |

### 1.1 Notification

All deliveries shall be notified promptly, that is **at least 24 hrs.** before delivery:

Tel.: + 49 (0) 2161 30 31 4 - 15  
Fax + 49 (0) 2161 30 31 4 - 4 44  
E-mail [versand@isi-storage.de](mailto:versand@isi-storage.de) or  
via our [web form](#)

The following information is mandatory:

- Sender
- Shipping company
- Description of goods
- Number of pallets
- Delivery date requested
- Delivery time slot requested

If the date or time of delivery requested does not coincide with the schedule of ISI storage, we shall contact the notifying body and make an appointment convenient for both parties.



**Caution!**

Parcels without prior notification shall be accepted and unloaded according to available goods entry capacity.

We do not accept demurrage fees for delays thus caused.

**1.2 Delivery quality**

Goods to be delivered must be packed appropriately and securely on exchangeable and undamaged euro-pallets.

The following quality features should also be observed:

- No protrusion at the front of the pallet.
- Extrusions and oblique loading must be prevented by effective transportation locks.
- Max. pallet height: 150 cm (incl. pallet).
- Total weight must not exceed 1,100 kg.
- Pallet base clearance must be ensured.
- Load fastening materials, such as labels etc., must not flutter. They must be secured or fastened so that no faults are caused by automatic warehouse operation.
- Only homogenous pallets may be delivered.
- Damage caused during transport due to insufficient packaging and fastening shall be borne by the supplier.

**1.3 Delivery**

The delivery note must include at least the following information:

- Supplier
- Suppliers No.
- Order No.
- Description of goods
- Number of pallets and number of items per pallet
- Exact title of magazine, catalogue or prospectus, incl. issue number
- TSB production order number of the article delivered (if known)
- Code

The pallet slip of each pallet must be provided with the following information:

- Supplier
- Suppliers No.
- Order No.
- Description of goods
- Number of items on the pallet
- Pallet specification "x" of "y"
- TSB production order number of the article delivered (if known)
- Code

#### **1.4 Pallet exchange**

The quality of the euro-pallets used must meet the EPAL standards, see <http://www.epal-pallets.org/de/produkte/tauschkriterien.php>.

Only pallets from the European pallet pool and compliant with EPAL dimensions, carrying capacity and condition shall be exchanged on a one-to-one basis. We shall not bear exchange or selling fees for loading equipment (e.g. euro-pallets or euro-pallet cages).

#### **1.5 Liability**

In the event that the above points are not respected, we reserve the right to bill you for any supplementary costs incurred for the production of processing properties. We shall therefore charge 60 Euros per additional employee/hour. We also reserve the right in this event to charge a processing fee of 20 Euros per delivery.

#### **1.6 Legal requirements**

Regulations resulting from recycling management laws shall also apply to the product, the packaging ordinance shall apply to the packaging and the currently applicable regulations for dangerous goods shall apply to dangerous goods.

#### **1.7 Modifications to Terms of Delivery**

In the event that modifications to the Terms of Delivery are unavoidable on your part due to the specifications of the goods, these must be agreed with

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directly. These modifications shall only be deemed agreed upon written confirmation.

